



## BANQUET-TRACKER™

From the pioneering developer of event fundraising software.

**No more using  
several different  
databases or  
spreadsheets to  
manage your  
fundraising  
banquet!**



Whether you are an organization planning your first fundraising banquet, an organization raising thousands of dollars at annual events or an organization producing multi-million dollar events, Banquet-Tracker™ makes managing your fundraising event activities easy. Banquet-Tracker provides you, your staff and volunteers with the capability to effectively plan, manage and analyze every aspect of your fundraising banquet!

## BENEFITS

### Flexibility!

Is your current data management system forcing your fundraising banquet down a road you don't want to take? Banquet-Tracker allows you the flexibility to manage events your way with your ideas. Tailor each event's configuration to meet each of your event's specific needs and requirements. Vital information is obtained effortlessly through extensive reporting capabilities.

### Priced to Protect Your Longterm Investment!

Banquet-Tracker adapts to meet your fundraising event's continuing needs. Purchase Banquet-Tracker one time - no yearly fees to break your already limited budget; no per workstation fees; affordable upgrade pricing to keep you current; and updates are always free! Comprehensive technical support (best in the market!) ensures that you realize the full potential of your investment. Application support includes traditional phone support, online live chat, 24/7 email, free access to our international user's group and online support reference center with full text search.

### Save Time! Save Money!

Survey results show an incredible time savings of up to 75% over using spreadsheets or other event fundraising management software products. You enter names as

constituents only once, and then assign event designations with the click of a mouse. Constituent data is easily imported or exported to and from donor management applications, thus saving valuable time from re-entering data and starting from scratch. Forms, payments, receipts and billings take only minutes, and detailed reports will look like they took hours!

Time savings for staff translates to cost savings for the organization. Save money by effortlessly printing your own pledge billings, donation receipts, matching fund requests and personalized letters. There is no need to break your budget to put on a first-class event!

### We Back It Up!

Great software isn't enough - experienced support is the key to choosing an application provider. NSTI offers experience, knowledge, stability and technical expertise that is unsurpassed. Since 1992, NSTI has set a standard that no other developer has yet been able to successfully duplicate. NSTI understands the practical applications of fundraising event management, providing users with ongoing feedback of industry, federal tax laws and peer issues. NSTI draws from client experience, as well as the expertise of event consultants and fundraising professionals.

# FEATURES

## How is Banquet-Tracker different from what I am currently using?

Banquet-Tracker is written specifically for event fundraising banquets and manages the entire event in one comprehensive software application. You do not have to be a programmer or spend weeks configuring a database program of your own before you can begin. Once Banquet-Tracker is loaded you are ready to begin immediately!

In addition to managing traditional Open RSVP and Paid Per Plate banquet events, Banquet-Tracker also manages many other popular banquet formats including Steak & Burger, Fashion, Recognition/Award and Political 501(c)(4) fundraising banquets.

## True Relational Database Design

Banquet-Tracker organizes your event in one software application using a true relational database design. This means that every aspect of your banquet - every detail, every individual and every association between them - is linked. You only need to enter information once and the relationships are managed throughout the program as needed.

*Example:* Enter a constituent one time and then designate that individual as a donor, guest, sponsor, solicitor or volunteer - in any combination you wish. Additionally, designate constituents to one or a combination of an unlimited number of user-defined resource lists!

## Event Time Savers That Meet Your Event Goals

Achieving the level of success you want for your event requires a tool that makes your job easy to perform. Here is a short list of the powerful functions that will make your job easier:

- Manage all aspects of your guests including RSVP level, table seating assignment, confirmation number, RSVP payment history and more.
- Track donors and all cash donations given.
- Track donors and all pledge contributions made to your organization.
- Manage event sponsors and their level of contribution including corporate underwriting, advertising, cash gifts and more.
- Manage volunteers, their team assignments and job functions.
- Assign and track table captains plus multiple sponsors for all banquet tables.
- Manage all guest seating through our seating assignment module, designed to help you resolve those last minute "political" seating issues.
- Bill all donor pledges received by any one of the many user-defined, flexible billing cycles. Statements created comply with all current federal tax laws!
- Bill and collect Employer Matching Funds as identified by your donors, based on donations and pledges given.
- LetterWriter enables you to customize and produce letters (correspondence) with ease through your favorite word processing software application.

## Import/Export Existing Constituent Data

Save valuable data entry time by importing names and addresses from a variety of sources including custom databases, spreadsheets, other event management applications and all of today's popular donor management applications!

Export pertinent data gathered during your banquet to your favorite donor management application for comprehensive constituent profiling.

## Comprehensive Reporting

Banquet-Tracker has over 75 reports which can be produced with the click of your mouse. All reports have been developed with input from the leading development professionals, event coordinators and, most importantly, users like you! Reports guide your banquet preparation, give up-to-the-minute banquet results and provide full post-event analysis.

## Federal Tax Headaches Resolved!

Like other Tracker-Series applications, Banquet-Tracker complies with not only the substantiation laws of the Internal Revenue Service here in the United States, but other countries such as Australia (Taxation Australia) and Canada (Revenue Canada). Receipts and statements are specifically designed to provide proof of giving or purchase and relates federal deductibility law to the constituent regarding the opportunities for potential deduction.

Why trust your banquet's hard earned gifts to anything else!

## Hardware Requirements...

Banquet-Tracker is a Microsoft Windows and Local Area Network (LAN) based software application. To run this program, the minimum system configuration described below is required:

- Intel or Compatible Pentium - 500 Mhz. Processor
- 512 MB of RAM
- 25 MBytes of Hard Disk Drive Storage
- SVGA Monitor With Desktop Resolution of 800x600
- 32x Speed CD-ROM Drive
- Laserjet or Inkjet Compatible Printer
- 100 Base-T (100 megabit) Networking
- Windows 98 SE -or- Newer (Single-User Installations)
- Windows 2000 -or- Newer -or- Novell (Network Installations)
- Microsoft Terminal or Citrix Server (Internet/Web Deployment)



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